

DEALERTRACK DMS INSTALL TIMELINE

DMS Contract Signed and Processed

After you sign the DMS contract with the help of your Dealertrack DMS sales representative, we want to ensure your install goes as smoothly as possible. Here is what to expect.

**This process is dependent on dealership size, dealership involvement, and install queue.*

PRO TIP: Receive buy-in from dealership management and staff before you proceed. This will ensure a better install.



GO-LIVE

Week 11

Install Dealertrack DMS

- Saturday after close of business: convert data.
- Sunday: ensure data converted correctly, correcting inconsistencies as needed.
 - Installer onsite
 - Key dealership managers present
- Install team onsite to proactively train dealership staff on the Dealertrack DMS.
- Receive DMS install checklist.

Weeks 14–23

Receive Ongoing Support

- Finish outstanding installation items with offsite Dealertrack DMS onboarding team.

PRO TIP: In order to ensure a smooth install during go-live week, the finance manager needs to test F&I forms in Dealertrack DMS.

POST-INSTALL

Weeks 12–13

Train Dealership Staff

- Installers onsite for training.
- Installers help with first month-end.

Weeks 24+

Enjoy a Continuing Partnership

- Performance manager assigned.
- Client services team for ongoing support.

DEALERTRACK DMS

Dealertrack DMS is an industry-leading dealer management system that provides dealers with the latest technology needed to run a more profitable business. As part of the Cox Automotive family, the Dealertrack platform offers a full suite of unique features, including real-time business reporting, anytime/anywhere access, open vendor integration, and an easy-to-learn interface.

For more information, visit [Dealertrack.com/DMS](https://dealertrack.com/DMS).