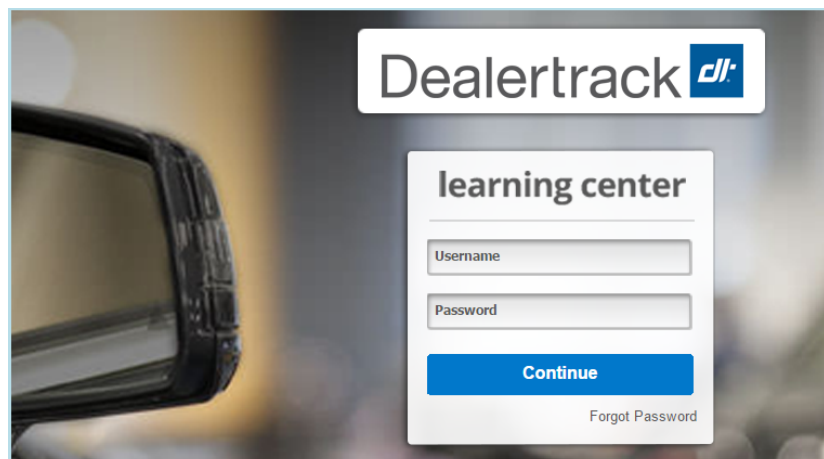


Accessing the Dealertrack Client Learning Center

1. Sign in to the Learning Center:
 - a. **Browser:** Open Chrome or Firefox.
Note: *Internet Explorer (IE) is not supported.*
 - b. **URL:** <https://learningcenter.dealertrack.com/>
 - c. **Username:** Enter the **email address** associated with your Dealertrack login.
 - d. **Password:** Enter the temporary password **dt1234@5**



2. Change your password:
 - a. The first time you log in you will be taken to the Profile page.
 - b. Enter your contact phone number at the dealership.
 - c. Select **Change Password Here**.
 - d. Reset your password.
 - e. Click **Submit**.

Profile

Profile Information

First Name *: Michael

Last Name *: Merrick

User Name: michael.me

Business Email *: michael.me

City: Sandy

State: Utah

Country *: USA

Work Phone:

Language *: English

Timezone: (GMT-07:00) Mountain Time (US & Canada)

Receive Assessment Reminder Email: Never

Receive Course Reminder Email: Never

Change Password Here

Submit

Password Reset

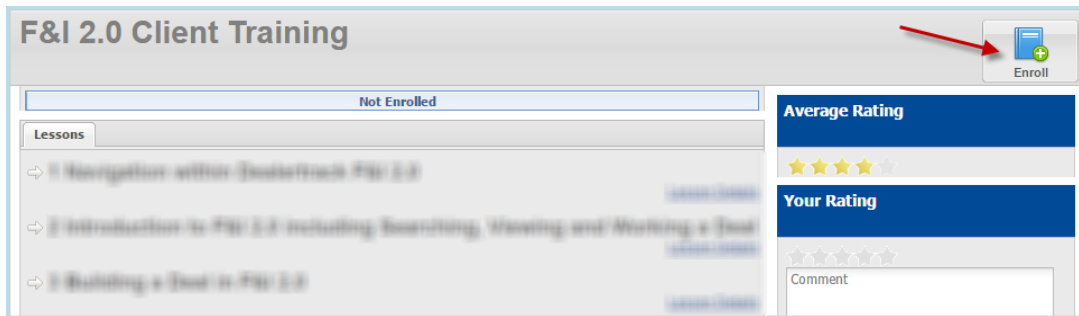
Old Password:

New Password:

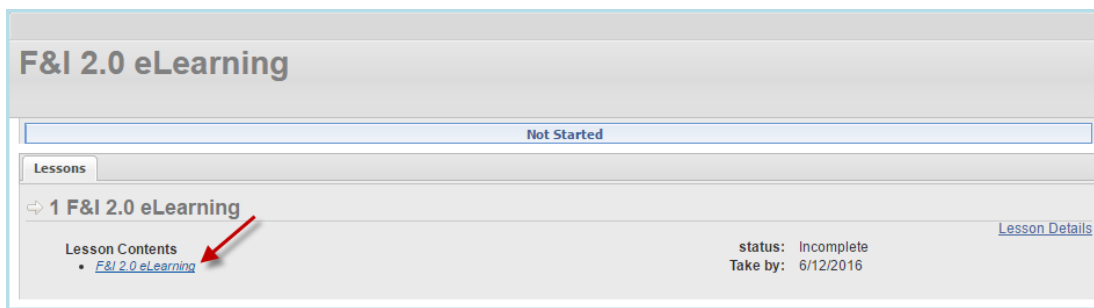
Confirm Password:

Submit

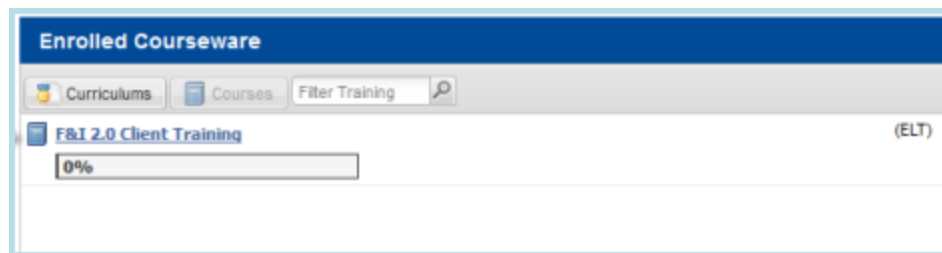
3. Enroll in the training:
 - a. Enroll in the training by selecting the **Enroll** button.



4. Take the training:
 - a. Select the link under **Lesson Contents**.
 - b. The training will open in a separate window.



Note: If training window is closed, it can be accessed from the **Enrolled Courseware** section on the Home tab.



➤ Problems or questions? Please email us at: ClientLearningCenter@dealertrack.com