

Dealertrack F&I Aftermarket Network Dealer Enrollment Forms

The following information must be completed in its entirety in order to process the enrollment of a new dealership. Enrollment Form should be used to add new users to existing accounts:

Please send back the following:

Completed Third Party Authorization and Agreement Forms

Dealertrack Billing Agreement - Only for DMS enrollment

Must provide one of the following:

Copy of the Dealer License

W9

Business License

Thank you.



**Third Party Authorization and Agreement for
F&I Aftermarket Network eContracting**

Dealership Name:		Address:	
City:	State:	Zip Code:	Phone:

Dominion DMS Information

We authorize Superior Integrated Solutions INC. to have access via modem and/or network to our computer system for the purpose of doing work on our behalf. We agree that Superior Integrated Solutions INC. will not be held liable for any system related issues not directly related to the programming request. Information on our system is proprietary to us and will not be viewed and/or altered without our consent. Superior Integrated Solutions Inc. will have access to our system within the specified parameters of these agreement and all work requested will be our sole property and will not be removed and/or altered without our consent. Superior Integrated Solutions, Inc. will be using the software licensed by us for the sole purpose of this agreement. The undersigned acknowledges and agrees that by executing this Third Party Work Agreement it has read and agrees to the terms and conditions contained in the End User License Agreement, which is located at: <http://www.4-superior.com/eula licensing-agreementnew.pdf>. The undersigned further acknowledges and agrees that the terms of said End User License Agreement are fully incorporated and included in this Third Party Work Agreement and are binding on the parties hereto.

Authorized Signature:	Printed Name:	Date:

Dealership Contact Information

Title	Name	Phone	Email
Owner/Principle, General Manager or Comptroller			
F&I Director			
Business Office			
IT Manager			

Agent Information

Agent Name	Email	Office Phone	Cell Phone

Aftermarket Providers Used

Provider	Dealer ID	Product(s)

Authorized Dealertrack F&I Aftermarket Network System Users

The person designated below as an administrator is authorized to add users to the F&I Aftermarket Network Direct Platform on behalf of the Dealership. The Dealer principal understands that as an administrator, such individuals will have administrative rights on the F&I Aftermarket Network Direct Platform, including the ability to set up additional users.

First Name	Last Name	Title/Position	Email	Administrator

	Select one:	
Target Install Date		Name of Owner/Principal, General Manager, or Comptroller

Signature of Owner/Principal, General Manager, or Comptroller	Dealer Legal Entity Name	Date

Send completed form to newdealer@fandiexpress.com
F&I Aftermarket Network Dealer Desk: 1-855-364-3977, Ext. 1



Dealertrack/F&I Aftermarket Network Secure ACCESS Authorization

Dealers have the option of requesting that Dominion DMS allow **Dealertrack F&I Aftermarket Network** to connect with its Secure **ACCESS** for the purposes of extracting data from the dealership's databases for delivery to the third party. In order to open this communication channel between the dealer and the third party for data dissemination, Dominion DMS will need the dealership's written authorization and approval.

Dealership Name: _____

Contact Person: _____

Indicate Dealership's Choice	We do not authorize Dominion DMS to open a Secure ACCESS communication channel with Dealertrack F&I Aftermarket Network .	
	We authorize Dominion DM to open a Secure ACCESS communication channel for Dealertrack F&I Aftermarket Network in order to collect and deliver our dealership's data to the third-party.	
	With the above authorization, we approve sharing the following data:	
	Customer Information from DMS	Personnel Information from DMS
	Customer Information to DMS	
	Labor Ops (Op Codes) from DMS	Service Appointments from DMS
	Repair Orders from DMS	Service Appointments to DMS
	Repair Orders to DMS	
	Parts Inventory from DMS	Vehicle Inventory from DMS
	Parts Inventory to DMS	RDR (Deals/Sales) from DMS
	Parts Activity from DMS	

We understand that authorizing this connection between Secure **ACCESS** and **Dealertrack F&I Aftermarket Network**, will involve the transmission of personal and proprietary information including customer details, inventory levels and sales and/or deal details. By signing below, we authorize Dominion DMS to adapt our Dominion **ACCESS** software to facilitate the sharing of this information and hereby agree to release Dominion DMS, its affiliates, and its and their officers, and employees, from all claims and damages that may result from the transfer of data hereby authorized.

Authorizing Signature Date

Print Name Title

Dealership Name: _____

Address: _____

Contact Name: _____

Email: _____ **Phone:** _____

DMS: _____ **Est. Monthly Contract Value:** _____

Agreement

_____ agrees to pay a one-time setup fee of \$245 per rooftop, due and payable upon execution of the agreement. _____ agrees to pay Dealertrack/F&I Aftermarket Network a monthly service fee of \$150 per rooftop beginning the subsequent month the DMS integration was set up. Dealertrack F&I Aftermarket Network will send invoices on a monthly basis via email. The invoices shall be due and payable within 30 days of the invoice date.

Payment methods

We accept credit card, check, or ACH. You can pay via credit card by viewing the monthly emailed invoice and clicking on the pay now button. If you would like to pay via ACH, please reach out in a separate email to billing@dealertrack.com and the form will be sent to you. Dealertrack F&I Aftermarket Network reserves the right to discontinue DMS integration if the account is in default.

Terms and Conditions

This agreement is a month-to-month agreement and can be cancelled when the party responsible for the monthly fee sends an email to billing@dealertrack.com and request to be moved to standard integration. The last day to notify Dealertrack F&I Aftermarket Network so you will not be charged the following month is the 23rd of each month.

Contact and Billing Information

Party responsible for setup fee:

Name: _____ **Company:** _____

Address: _____ **Phone:** _____

Email: _____ **Invoices sent to:** _____

Signature: _____ **Date:** _____

Party responsible for monthly fee:

Name: _____ **Company:** _____

Address: _____ **Phone:** _____

Email: _____ **Invoices sent to:** _____

Signature: _____ **Date:** _____